

**Dear Secretary/Referee,**

**February 2017**

In this run you should receive;

**Clubs** – Four Saturday fixtures for March (in one excel document – already issued), electronic copy of the Handbook (already issued) and this Bulletin.

**Referees** – Four Saturday fixtures for March (in one excel document – already issued), Eric Cash Form, electronic copy of the Handbook (already issued) and this Bulletin.

If not please contact me by e-mail or 07771 980522

If received, but you have any problems with fixtures please contact John Drinkwater on 0121 241 2781 or 07779 154757 or if any problems refereeing wise Mickey Parr on 01543 673019. Further contact details available via the handbook.

**Matchbooks** – As we try to continue to remove avoidable costs please continue to use your match book from last season. Please advise if this causes your club a problem. **AFTER THE MATCH ALL FORMS NEED TO BE SEND DIRECT TO THE REGISTRATION SECRETARY – STEVE DURHAM (PLEASE SEE ATTACHED LETTER)**

**Reporting Results** – Please confirm result & scorers every Saturday **AS SOON AS POSSIBLE** after the game either by phone or text to Mike Dowling 0121 378 0732 or 07771 980522. **PLEASE LEAVE A MESSAGE – WHICH WILL BE PICKED UP AT 6PM**

Can I remind all clubs that may appear in semi-finals and finals of cups of Rule 46 (page 61 of the handbook) please where the registration of players changes slightly;

#### **46. QUALIFICATION RULES for CHALLENGE CUP COMPETITION**

For all Challenge Cup competitions all players must be registered in the same season for the competing club prior to each match. For the semi-final and final, the registration must be completed a clear twenty eight days or four games, whichever is less, prior to the playing of the tie. No player shall play for more than one club in any one of the following competitions.

**Transfer Deadline Day** – As per rule the transfer deadline is 28th February. Reminder to clubs that have transferred players that if that player has played in any cups you are still involved with he will be cup tied

**Player Registration Deadline Day** – Last day for player registrations is 30<sup>th</sup> April.

#### **Match Procedures - New Referees especially to note;**

- Home club to confirm by Tuesday. Failure to do so by Wednesday please contact Mike Parr.
- Match day. Arrive at ground no later than 30 minutes before kick off.
- Match report to be given to you in dressing room before the start of the game, completed by both teams including the substitutes.
- After game you are to fill in the score and record any sending off's or cautions in the appropriate boxes on the bottom of the form.
- The home club to collect form and pay you in dressing room, normally within 15/20 minutes after the final whistle.
- All misconduct to be reported to BCFA within 2 days.

Referee fees this season are £28 & £19 an assistant. Could I please remind clubs that the Match Form must be completed & handed to or placed in the referee's room BEFORE the match. Furthermore referees must be paid their fee ASAP after the match and not be expected "to hunt the club down" for their fee!!

**COULD ALL CLUBS PLEASE CONTACT EACH OTHER AND THE REFEREE A CLEAR 5 DAYS BEFORE THE FIXTURE!!**

If in doubt please ask!

**Good Luck  
MIKE DOWLING**

## Handbook Amendments

The handbook held on the website is correct and holds the following amendments;

### Clubs

- Page 6**      **AFC Solihull Reserves** – change of secretary  
Replace Alan Nash with new secretary Lee Garghan  
Lee Garghan – (M) 07809 440287 (E) [lee\\_garghan@yahoo.co.uk](mailto:lee_garghan@yahoo.co.uk)
- Page 7**      **Aston F.C** – change of home kit  
Colours: **Shirts:** Burgundy      **Shorts:** Black      **Socks:** Black
- Page 7**      **Bartley Reds United F.C** – remove emergency contact  
Remove Ben Swain (M) 07757 388847
- Page 17**     **Olton Ravens F.C**  
Remove emergency contact details from the handbook

### Match Officials – Amendments (pages 24 - 26)

- Page 38**      Referee of the Year should read **Dean Allison**...(sorry Dean).

### Match Officials – NEW (pages 24 - 26)