

Dear Secretary/Referee,

September 2016

Here we go again and can I welcome you all back and extend a warm welcome to all new clubs and match officials. In this run you should receive;

Clubs – Four Saturday fixtures for September (in one excel document – already issued), SGM Minutes & Council Agenda, electronic copy of the Handbook (already issued), September cup draws and this Bulletin.

Referees – Four Saturday fixtures for September (in one excel document – already issued), Eric Cash Form, electronic copy of the Handbook (already issued) and this Bulletin.

If not please contact me by e-mail or 07771 980522

If received, but you have any problems with fixtures please contact John Drinkwater on 0121 241 2781 or 07779 154757 or if any problems refereeing wise Mickey Parr on 01543 673019. Further contact details available via the handbook.

Website – This season we are using The FA's Full Time website and have a created a new and much more improved user friendly website. Follow the following address;

<http://www.birminghamafa.co.uk>. All feedback welcome.

Matchbooks – As we try to continue to remove avoidable costs please continue to use your match book from last season. Please advise if this causes your club a problem. **AFTER THE MATCH ALL FORMS NEED TO BE SEND DIRECT TO THE REGISTRATION SECRETARY – STEVE DURHAM (PLEASE SEE ATTACHED LETTER)**

Hand books/ Registration books (clubs and referees) – These will be available at September Council. An electronic copy of the handbook has been included in this fixture run and the updated book is also available on the AFA website and will be continually updated during the course of the season.

CAN I PLEASE ASK ALL CLUBS TO CONFIRM GROUND DETAILS, PLAYING COLOURS ETC TO BOTH YOUR OPPONENTS & REFEREE AS MOST WILL BE USING THE DETAILS FROM LAST SEASONS HANDBOOK FOR THE FIRST FEW WEEKS

Reporting Results – Please confirm result & scorers every Saturday **AS SOON AS POSSIBLE** after the game either by phone or text to Mike Dowling 0121 378 0732 or 07771 980522. **PLEASE LEAVE A MESSAGE – WHICH WILL BE PICKED UP AT 6PM**

Match Procedures - New Referees especially to note;

- Home club to confirm by Tuesday. Failure to do so by Wednesday please contact Mike Parr.
- Match day. Arrive at ground no later than 30 minutes before kick off.
- Match report to be given to you in dressing room before the start of the game, completed by both teams including the substitutes.
- After game you are to fill in the score and record any sending off's or cautions in the appropriate boxes on the bottom of the form.
- The home club to collect form and pay you in dressing room, normally within 15/20 minutes after the final whistle.
- All misconduct to be reported to BCFA within 2 days.

Referee fees this season are £28 & £19 an assistant. Could I please remind clubs that the Match Form must be completed & handed to or placed in the referee's room BEFORE the match. Furthermore referees must be paid their fee ASAP after the match and not be expected "to hunt the club down" for their fee!!

COULD ALL CLUBS PLEASE CONTACT EACH OTHER AND THE REFEREE A CLEAR 5 DAYS BEFORE THE FIXTURE!!

If in doubt please ask!

Good Luck
MIKE DOWLING

Handbook Amendments

The handbook held on the website is correct and holds the following amendments;

Clubs

Page 6 **AFC Solihull Reserves F.C** – new team subject to acceptance at September SGM;

Year of formation: 2012

Match Secretary: Alan N

Email: alfy-1@hotmail.co.uk

Ground: Hampton Lane, Meriden, Coventry, CV7 7LN

Colours: **Shirts:** Blue **Shorts:** Blue **Socks:** Blue

Change of Colour: **Shirts:** Yellow **Shorts:** Blue **Socks:** Blue

Emergency: Lee Garghan – (M) 07809 440287 Simon James – (M) 07843 561218

Page 8 **Birchmoor United F.C** – change of name/ colours/ ground

Club change of name – **Peel F.C**

Colours – **Shirts:** Blue **Shorts:** Black **Socks:** Black

Ground – Landau Forte QEMS, Ashby Road, Tamworth B79 8AH

Page 10 **Codsall High Old Boys F.C** – new team subject to acceptance at September SGM;

Year of formation: 2016

Match Secretary: Philip Mann – (M) 074287 76286

Email: philmann105@outlook.com

Ground: Codsall High School, Elliots Lane, WV81PQ.

Colours: Shirts White Shorts: White Socks: White

Change of Colour: Shirts: Red/ Black Stripes

Emergency: Philip Mann – (M) 074287 76286

Page 14 **Garden House Rangers F. C** – change of ground

Londonderry Playing Fields, Londonderry Lane, Smethwick, B67 7EW

Page 15 **Handsworth GSOB's F.C**

Gwyn Jones (M) should read 07974 313915

Page 16 **Norton Canes F.C** – change of secretary;

Jason Churchill – (M) 07415 624505 jasonc1947@hotmail.co.uk

Page 17 **Olton Ravens F.C** – confirmation of ground details;

Power League Yardley, 21 Sedgemere Road, Yardley, Birmingham B26 2AX

Tel: 0121 508 4400